



# ORDERING INFORMATION & SHIPPING POLICY



## Ordering And Shipping Information

**Credit Cards:** We accept Visa, MasterCard, Discover Card, and American Express. On all credit card orders we must have account number, expiration date, and the cardholders name and **billing address as it appears on your monthly statement.**

**C.O.D. Orders:** UPS C.O.D. orders are gladly accepted, but we do require a **money order or cashiers check** for payment. A UPS C.O.D. collection charge of \$9.00 per each package is charged to all C.O.D. orders. Please be prepared for someone to accept the shipment during business hours.

**Internet Orders:** Visit our website at [www.harmons.com](http://www.harmons.com) for convenient, **SECURE** on-Line ordering.

**Mail Orders:** To order by mail fill out the order form provided completely. Please note the year, make, body style, and anything else that would relate to the parts you have ordered. When prepaying an order by mail we accept certified checks and money orders. Personal checks are also accepted, however, we hold the order for bank clearance (10-15 days).

**Continental United States:** All orders under \$1,000.00 must include the appropriate shipping charges from the chart at the bottom of the order form. Indiana residents must add 6% sales tax. On orders of \$1,000.00 (retail only) or more, that can be shipped ground UPS within the continental United States, we will pay the shipping charges. This does not apply to items that require shipment via Truck lines or UPS Air, excludes oversize items, handling charges, or items marked with a (+). Items marked with a (\*) are shipped freight collect.

**Air Shipments:** All UPS Air shipments need to be placed by 2:00 pm Indiana time to be shipped the same day.

**Alaska - Hawaii - Puerto Rico:** All shipments to these areas will be UPS Air.

**Hazardous Materials:** Paints and Vinyl Dyes are considered hazardous materials and cannot be shipped by Air.

**Truck Shipments:** Some items including front fenders, quarter panels, and etc., are too large for UPS and must be shipped by truck with freight charges collect. These items have been indicated throughout our catalog by a \* **symbol**. Truck orders must be prepaid in advance with a money order, cashiers check or credit card. Free shipping does not apply. **A \$20.00 handling charge will be added to all truck shipments.** Feel free to give us a call for a quote to your location. All sales are considered final. **Be sure when ordering that clarity is unquestionable.**

**Oversize Items:** Items market with a (+) symbol are oversize and incur additional shipping charges. Therefore free shipping and our shipping rate chart do not apply. Call or Email for a shipping quote on any of these items.

**Foreign Orders:** Entire Order must be prepaid using a money order, a cashiers check or credit card in U.S. funds. Write or call for shipping estimates. All sales are considered final. Be sure when ordering that clarity is unquestionable.

**Damage Claims:** It is the responsibility of the carrier for delivery of merchandise in good condition. Please inspect all deliveries, when possible, in the presence of the carrier. If you receive an opened or damaged package, have the driver write "damage" on the delivery sheet. Contact your local UPS or truckline so they can send a representative to inspect the damaged package immediately. That representative will then contact us and we will take the proper steps. In all cases of damage, the parcel must be inspected at the point of delivery to the customer. If this procedure is not followed, the carrier nor Harmon's can be held liable for a claim on the damaged merchandise.

**Returns:** Books and special order items are not returnable. Parts must be unused. Any return must be made within 30 days with a copy of the original invoice. Merchandise returned that is not defective is subject to a 15% restocking charge. **All returns must be authorized in advance by calling 260-368-7221.**

**Shortage Claims:** In order for us to act quickly on any shortage claim, notify us within 3 days upon receipt of shipment. Any time after this period we cannot be held responsible. Check your order as soon as you receive it, even if you're not ready to install the items.

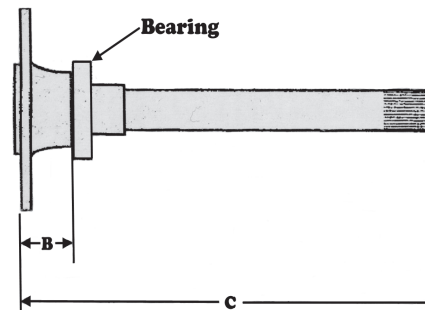
**Backorders:** Occasionally we may be temporarily out of stock on some items. Unless otherwise requested, we will backorder any item not in stock. If you request no backorders, we will cancel items that are not in stock and issue a refund if due. We reserve the right to cancel backorders after 60 days. If this happens, then we will notify you by mail and issue a full refund if due. Any backorder items will be itemized in the backorder column (B.O.) of your invoice.

**Prices:** Due to periodic increases from our suppliers, **prices may change without notice.** We strive to hold these changes to a minimum.

**Refused Shipments:** Customer shall be charged all shipping charges, storage charges and a 15% handling fee for all refused shipments.

**Disclaimer:** Harmon's will not be responsible for any damage or loss caused by delays, failures or any other consequential damage arising from any cause whatsoever, nor for the labor, transportation or any other charges incurred in the replacement or repair of a defective item. We shall not be liable for personal or mechanical damage caused by the use or misuse of products.

### Chevy Axle Order Form



Year, Make, Model of Car \_\_\_\_\_

Driver Side C \_\_\_\_\_ Passenger Side C \_\_\_\_\_

B \_\_\_\_\_

### CONTINENTAL US GROUND UPS RATES

\$ 00.00- 25.00 = \$ 9.00	\$ 25.01- 40.00 = \$ 10.00
\$ 40.01- 65.00 = \$11.00	\$ 65.01- 80.00 = \$13.00
\$ 80.01-100.00 = \$15.00	\$100.01-150.00 = \$17.00
\$150.01-200.00 = \$20.00	\$200.01-300.00 = \$25.00
\$300.01-400.00 = \$29.00	\$400.01-500.00 = \$34.00
\$500.01-600.00 = \$38.00	\$600.01-700.00 = \$43.00
\$700.01-1,000.00 = \$53.00	



24 Hour Shopping

Visit us on-line  
[www.harmons.com](http://www.harmons.com)

Items marked with an (\*) or a (+) have special shipping requirements, see shipping policies

Hwy. 27 North, P.O. Box 100  
Geneva, IN 46740

